

1919 - 1953



Home Front Legacy 1914–18

Introduction to EH Thesaurus Usage

The English Heritage Thesaurus is a list of standardised terms or 'keywords' to be used when entering information into data fields. Using standardised terms improves the website's search functionality by maximising information retrieval.

The following are some basic rules to bear in mind when using the thesaurus. For more comprehensive information, please consult the Resources document entitled Advanced Appendices to Thesaurus.

User guidelines

1. Use the most specific term available

The thesaurus is organised in a hierarchical structure, with broad categories being progressively refined into a narrower terms. E.g.

MILITARY DEFENCE AND FORTIFICATION

- MILITARY CAMP
 - ARMY CAMP
 - TRAINING CAMP
 - WOMENS ROYAL AIR FORCE CAMP

When selecting a keyword to tag an image, use the most specific term that is available. The thesaurus is designed to be used at the most specific level of information available at time of indexing.

2. Tag the image with multiple keywords wherever appropriate

For some sites, more than one keyword may be suitable. Assign as many keywords to the image as appropriate. Multiple keywords will help improve search functionality of the website.

3. Use only bold capitalised terms

Non-bold capitalised terms have been developed for grouping purposes, and should not be used as keywords.

Definitions of abbreviations

SN = SCOPE NOTE

A limited definition of a term and/or guidance on its use.

CL = CLASS

The highest term within a hierarchy. These terms are used as grouping terms to aid retrieval, and as such are not to be used for indexing.

BT = BROADER TERM

A term that represents a parent to a term or other terms within a class. The Broader Term (BT) is super-ordinate to its subordinate narrower term (NT). The relationship between a broader term and a narrower term is usually generic. One term may have many narrower terms, and in turn, each narrower term may itself have narrower terms, thus allowing the thesaurus to be multi-level.

NT = NARROWER TERM

A term that represents a child to other terms within a class. A Narrower Term can have more than one broader term (BT)

RT = RELATED TERM

A related term is a preferred term which can be linked to another preferred term conceptually but not hierarchically. The thesaurus allows for terms to be related in the same hierarchy when a particularly strong link occurs.

UF = USE FOR

Indicates the non-preferred term(s) covered by a preferred term.

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